

ADDENDUM NO. 1
LETTER OF INTEREST
REQUEST FOR DESIGN SERVICES
ELLSWORTH ROAD PHASE I AND PHASE II
WORK ORDER NO. 68927
June 17, 2004

The above solicitation for Letters of Interest is herein clarified. The provisions of said document applicable to these modifications remain unchanged, unless specifically indicated otherwise.

To all consultants submitting Letters of Interest for the Ellsworth Road Phase I and Phase II project, Work Order No. 68927, please note the following change:

LETTER OF INTEREST EVALUATION CRITERIA: Pages 4 and 5 of 6:

Remove pages 4 and 5 of 6 and Replace with the attached modified pages 2 and 3 of 3.

ALL OTHER PROVISIONS SHALL REMAIN IN FULL FORCE AND EFFECT.

LETTER OF INTEREST EVALUATION CRITERIA
Work Order No. 68927
Ellsworth Road Phase I and Phase II

1. Firm's Capabilities

(30 Points)

The capabilities of the prime Consultant and any Subconsultants/Subcontractors of taking on the new workload will be assessed by the County.

- A. Does the prime Consultant possess the personnel, resources, and financial capabilities to undertake this work?
- B. Can the project team start and complete the project in accordance with the furnished contract schedule, if identified?
- C. Does the LOI indicate that project-specific special requirements will be met?

2. Staff Qualifications/Resumes

(25 Points)

Only permanent, full time personnel currently employed by either the prime Consultant, sub- Consultants or subcontractors can be indicated as "employees," on-call, part-time, or anticipated staff must clearly be identified as such.

- A. Does the project team currently have personnel with the necessary qualifications to complete the project?
- B. If Subconsultants are used, do they also have the necessary qualifications?
- C. Are possible on-call, part-time or anticipated staff clearly identified as such?

3. Experience on Similar Projects

(30 Points)

The qualifications and experience of new Consultants or Consultants not previously having County experience will be reviewed equally with those having prior County experience.

- A. Has the project team previously successfully completed similar projects?
- B. Has the prime Consultant completed projects of this type on time and within budget?
- C. Does the prime Consultant have experience in dealing with project-applicable governmental regulations, policies and procedures?

4. Location of Work

(10 Points maximum)

Preference will be given to Consultants with the capability of performing the work within resident Maricopa County offices. If insufficient information is provided, zero points will be awarded.

Does the Letter of Interest clearly and definitely state where all of the contract work will be performed?

Scoring:

All work done in Maricopa County
All work done in Arizona
Some work done out of State
All work done out of State

10 Points
5 Points
2 Points
Zero Points

5. MWBE Assurances Affidavit Form

(5 or 0 Points)

Five points will be awarded only if the following criteria for “A” or “B” are met. If not, zero points will be awarded. The lack of a signed and notarized affidavit (criteria “B”) may cause the LOI to be rejected.

- A. Is the prime Consultant firm a properly certified MWBE firm?
- B. Has the prime Consultant firm submitted a signed and notarized “MWBE Assurances Affidavit?”

6. Current and Active Prime Consultant's Article Five (5) Contracts with the Maricopa County Department of Transportation

- A. Minus points are not assessed for annual, on-call type contracts.
- B. Minus points are not assessed for multiple contracts. In the event a Consultant has more than one contract with the Maricopa County Department of Transportation, the cumulative contract total will serve as the basis for minus point calculations.

Minus points are assessed for current, active and incomplete contracts as follows:

Over	\$750,000			minus 10 Points
Between	\$650,000	and	\$750,000	minus 9 Points
Between	\$550,000	and	\$650,000	minus 8 Points
Between	\$450,000	and	\$550,000	minus 7 Points
Between	\$375,000	and	\$450,000	minus 6 Points
Between	\$300,000	and	\$375,000	minus 5 Points
Between	\$225,000	and	\$300,000	minus 4 Points
Between	\$150,000	and	\$225,000	minus 3 Points
Between	\$100,000	and	\$150,000	minus 2 Points
Between	\$ 50,000	and	\$100,000	minus 1 Point

(END OF EVALUATION CRITERIA)